

Let's Go, Triangle!

Triangle Transit is now



Triangle

Director of Bus Operations

GoTriangle seeks a motivated and experienced leader to fill the role of Director of Bus Operations. This executive level position has the overall responsibility of providing the direction and leadership to GoTriangle's Bus, Paratransit and Maintenance operations.

About us:

GoTriangle is a public transportation organization located in the Research Triangle Park, an area known for its research and development across various industries. The Research Triangle Park is a 7,000 acre development destination for many in the Durham, Raleigh, and Chapel Hill region. GoTriangle provides regional bus commuter services to a 3 county area, covering a radius of 37 miles. To date, this public transportation service has 7,000 riders a day.

GoTriangle is a mid-sized non-union transit agency with a big vision and a broad set of objectives. Tasked with moving its transportation services to another level, projects on the horizon include developing bus rapid transit and the first phase of light rail for the region. Go Triangle is hiring individuals who want to become involved in bringing a "project first" to the region. This is your opportunity to get on board and share your talents as GoTriangle takes transportation to new heights in the Triangle region, one of the fastest growing in the country.

Essential Duties and Responsibilities:

The Director is an integral member of the Senior Management team and is responsible for effective interface and integration of activities with other GoTriangle departments. The Director develops materials for and makes presentations to the Board of Trustees and other elected and appointed boards. The ability to maintain effective working relationships with regional transit providers, administrative staff and elected officials from regional/ local /state and federal governments is critical to success in this position. The successful candidate will also play an integral part in ensuring compliance with regulations and the filing of reports required by the Federal Transit Administration and other State and Federal agencies. The Director is also responsible for preparing the operations annual budget for review and approval.

Duties include:

- Manages a 19-hour a day, 7-days-a-week transit operations with a total budgeted staff of 194 employees and a fleet of 93 vehicles; sets the direction, tone and

priorities for transit operations staff with goals of providing safe, reliable and efficient bus services.

- Manages the work of transit paratransit operations, maintenance, and support staff; hires, trains, coaches, evaluates, and determines disciplinary actions for staff as needed.
- Develops and oversees a departmental budget of \$15M.
- Fosters strong relationships with employees and acts as a vocal proponent for Operations.
- Promotes core values of organization and department.
- Champions teamwork and strong multi-directional communication.
- Determines and implements short and long-term programs and strategies needed to support the organization's goals and objectives.
- Coordinates with Regional Service Planning on the development of regional bus routes and schedules and performance standards.
- Directs the department to ensure adherence to organizational policies, procedures, and performance standards.
- Serves as a member of the Senior Management team in setting departmental priorities, strategic planning, and budgeting.
- Develops documentation for and makes presentations to the Board of Trustees.
- Maintains effective working relationships with the region's transit providers, and appropriate local, State and Federal officials.
- Ensures compliance with regulations and the filing of reports required by the Federal Transit Administration and other State and Federal agencies.
- Manages the development and implementation of major projects; determine appropriate implementation of federal regulations; determine technology directions; direct program and procedure development, implementation and monitoring.

Minimum Knowledge, Skills and Abilities:

This position requires a Bachelor's degree in Business Administration, Transportation, or related field with at least ten (10) years of progressively responsible experience in transit operations. The ideal candidate will be an exceptional communicator and be able to show a demonstrated ability to establish credibility, lead by influence, and exercise strong decision making skills. This individual must be effective at managing multiple priorities under tight deadlines and able to prioritize conflicting demands, organize time and resources to deliver solid and consistent results and bring assignments to successful completion.

GoTriangle has a comprehensive benefits package which can be accessed at www.gotriangle.org. Please respond by sending a resume, cover letter and salary history to jobs@gotriangle.org. Salary range is \$76,659-143,338 (commensurate with experience).